

Resolution of the Rector of the Universitat Politècnica de València, publishing the rules and granting an award to the iTEAM Artistic Residency Program.

This Resolution approves the call for grants to the iTEAM Artistic Residency program, to be carried out by the Mobile Communications Research Group (MCG) of the Institute of Telecommunications and Multimedia Applications (iTEAM), organized by the Vice-Rectorate for Art, Science, Technology and Society, which will be governed by the bases published as Annex I of this Resolution.

## CALL

### FIRST. BUDGET LINES TO WHICH THE MAXIMUM OVERALL AMOUNT IS ALLOCATED

This call will be financed from budget item **009010000-422-40000**, for a total amount of €3,000, which has adequate and sufficient budgetary credit.

### SECOND. PURPOSE AND CONDITIONS

The purpose of this call is to award a grant to the person selected for the iTEAM Artistic Residency Program for the 2024-2025 academic year that accredits compliance with the requirements stipulated in the regulatory bases of the procedure.

This grant has the aim of promoting interdisciplinary exchanges between international artists and UPV's researchers and scientists.

### THIRD. MANNER, PLACE AND DEADLINE FOR SUBMISSION OF APPLICATIONS

#### 1. Manner for documentation submission

The documentation that must be submitted to request the grant is as follows:

a) Completed application form, available at:

[https://acts.webs.upv.es/docs/solicitud\\_iTEAM\\_es.pdf](https://acts.webs.upv.es/docs/solicitud_iTEAM_es.pdf) [Spanish]

[https://acts.webs.upv.es/docs/solicitud\\_iTEAM\\_en.pdf](https://acts.webs.upv.es/docs/solicitud_iTEAM_en.pdf) [English]

The application and the rest of the documentation indicated above will preferably be submitted via the UPV electronic registry:

- UPV's electronic office: <https://sede.upv.es/> Submission of generic application ->Destination <https://sede.upv.es/>,

Or through the Common Electronic Registry of the State Administration, which is carried out through the link:

- <https://rec.redsara.es/registro/action/are/acceso.do>

When it is not possible to send the application and documentation in the indicated manner, it may be sent to any of the UPV Registry offices or by any of the means established in article 16.4 of Law 39/2015, of October 1, on the Common Administrative Procedure of Public Administrations.

The physical offices of the UPV Registry are:

- UPV's General Registry, Camino de Vera, s/n. 46022 Valencia.
- Registration of the Higher Polytechnic School of Alcoi, Plaza Ferrándiz and Carbonell, s/n. 038001 Alcoi (Alicante).
- Registration of the Higher Polytechnic School of Gandía, Calle Paraninfo, 1, 46730 Gandía (Valencia).

Only in the **extraordinary case** that applicants do not have a digital certificate nor are they able to submit the application by any of the means established in article 16.4 of Law 39/2015, of October 1, may they request assistance for electronic processing of their request to participate by sending an email with the request, in accordance with the established model, to the address [cultura@upv.es](mailto:cultura@upv.es) expressly indicating in the email: "I give consent for the electronic processing of the participation request through a person assigned to the Vice-Rectorate of Art, Science, Technology and Society." This request for support in the submission of the application can only be made up to the day before the end of the application submission period.

If the application does not meet the requirements established in the rules of the call, the competent body will require the interested person to correct it within the maximum and non-extendable period of 5 days (the deadline is based on the administrative burden of being an international call), indicating that if they do not do so they will be considered to have withdrawn their application.

- 1 The submission of the application implies acceptance of the bases, as well as the obligations arising from the legal framework regarding grants and subsidies.
2. Deadline for submitting documentation

**The deadline for submitting applications** begins the day after the publication of the excerpt of this resolution in the Official Gazette of the Generalitat Valenciana and ends **on January 5, 2025**.

#### **FOURTH. EVALUATION CRITERIA FOR APPLICATIONS SUBMITTED**

The aid will be granted on a competitive basis.

The scales and assessment criteria applied will be objective, non-discriminatory and respect the principle of equality, publicity and transparency.

The applications submitted will be scaled according to the following criteria:

- Project characteristics: quality, objectives, formats, expectations (25%)
- Linking the project with the SDGs of the 2030 Agenda (10%)
- Adequacy of the requested resources to the proposed objectives (20%)
- Organizational aspects and planning (20%)
- Portfolio, CV and Video 1' (25%)

#### **FIFTH. RESOLUTION AND NOTIFICATION PERIOD**

The maximum deadline for resolution of the call will be **4 months** from its publication, on **February 28, 2025**. This resolution will be notified within a maximum period of 30 days from its adoption.

#### **SIXTH. MEANS OF PUBLISHING THE VARIOUS PROCESSES OF THE PROCEDURE**

The means of publication for any act issued will be the following website <https://www.upv.es/entidades/acu/residencia-artistica-2025/>.

For notification purposes, the final results will be published on the website <https://www.upv.es/entidades/acu/residencia-artistica-2025/>.

Additionally, beneficiaries will be notified by email.

#### **SEVENTH. APPEALS**

An optional appeal for reconsideration may be filed before the Rectorate of UPV against this call, after exhausting the administrative route, within a period of one month, counted from the day following the date of its publication, in accordance with the provisions of articles 123 and 124 of Law 39/2015, of October 1, on the Common Administrative Procedure of Public Administrations, or contentious-administrative appeal before the contentious-administrative jurisdiction bodies of the Comunidad Valenciana, within a period of two months counted from the day following the notification of this resolution, in accordance with articles 14 and 46 of Law 29/1998, of July 13, regulating the Contentious-Administrative Jurisdiction.

## **ANNEX I. GENERAL RULES**

### **FIRST.- PURPOSE**

The purpose of this call is to award a grant to the person selected in the iTEAM Artistic Residency Program for the 2024-2025 academic year that accredits compliance with the requirements stipulated in the regulatory bases of the procedure.

The excerpt of the call will be published in the Official Gazette of the Generalitat Valenciana.

### **SECOND.- REQUIREMENTS OF THE BENEFICIARIES**

This grant is intended for artists (over 18 years of age) from all countries who want to carry out an artistic residency at the Mobile Communications Research Group at the Institute of Telecommunications Multimedia Applications (iTEAM).

Grant applicants must meet the following requirements by the end of the application period:

Have completed and sent all the documentation requested.

### **THIRD. BODIES OF THE PROCEDURE**

#### **1. CONVENING BODY**

The competent body for managing the procedure is the Vice-Rectorate of Art, Science, Technology and Society.

#### **2. SELECTION COMMITTEE**

The Selection Committee is the collegiate body that will assess the applications and formulate the appropriate resolution proposal.

The Committee will objectively and transparently resolve any incidents that may arise during the call.

The Selection Committee will be made up of a minimum of 5 members, in the following order:

- **Members:**

1. Member appointed by the Mobile Communications Research Group
2. Member appointed by the Mobile Communications Research Group
3. Member external to UPV, expert in Art/Science.
4. Member external to UPV, expert in Art/Science
5. Cultural Action Area Director

- **Secretary:** (Will act with the right to speak, but without the right to cast a vote)

3. RESOLUTION BODY

The Rector will be the body responsible for issuing the final resolution awarding the grant covered by these rules.

The Convening Body and the Selection Commission undertake to not disseminate, transmit or reveal to third parties any information in their own interest or that of third parties in relation to the projects presented.

#### **FOURTH.- AWARD PROCEDURE**

The awarding process consists of the following procedures:

1. SUBMISSION OF APPLICATIONS

Along with the rest of the documentation, applications must be submitted in the manner, place and deadline stipulated in clause third of the call.

The submission of the application implies acceptance of these bases, as well as the obligations arising from the legal framework regarding aids and subsidies.

## 2. PUBLICATION OF THE PROVISIONAL LIST OF ADMITTED AND EXCLUDED APPLICANTS

The Convening Body will publish the provisional list of admitted and excluded applicants, in which the reasons for exclusion will be indicated, where appropriate, on the website <https://www.upv.es/entidades/acu/residencia-artistica-2025/>.

Interested persons will have a period of 5 days (shortened deadline due to the scheduled dates) to make any allegations and/or corrections that they deem appropriate.

## 3. PUBLICATION OF THE FINAL LIST OF ADMITTED AND EXCLUDED APPLICANTS

The Convening Body, taking into account the allegations and/or corrections presented, will publish the final list of applicants admitted and excluded from the procedure on the website <https://www.upv.es/entidades/acu/residencia-artistica-2025/>. Likewise, it will be communicated to all interested parties via email.

## 4. SCORING

The Selection Committee will evaluate the applications based on the objective awarding criteria established in the fifth base and will issue the corresponding justification report.

Applications will be ordered from highest to lowest according to the score obtained, thus determining the order of granting this grant.

The Selection Committee may declare the grant void because the candidates do not meet the required quality or for other duly justified reasons.

## 5. PROPOSAL FOR A RESOLUTION

The Convening Body, taking into account the reports issued by the Selection Committee and the file, will formulate the duly reasoned provisional resolution proposal, which will be published on the micro website <https://www.upv.es/entidades/acu/residencia-artistica-2025/>.

A period of **5 working days** will be granted to present the objections and/or provide the documents deemed appropriate in relation to this proposed resolution.

The Convening Body, taking into account the objections presented, will submit the final resolution proposal to the Rector.

## 6. FINAL RESOLUTION

The Rector will dictate the justified resolution of the final award, which will be published on the website <https://www.upv.es/entidades/acu/residencia-artistica-2025/> no later than **February 28, 2025**. Additionally, all the interested persons will be notified in their email account.

Beneficiaries must confirm acceptance of their scholarship or their withdrawal within 5 days after notification.

In the event that the award resolution needs to be modified due to non-compliance with the requirements, withdrawal of the winner or for any other justified cause, a reserve list will be established with the scores associated with each participant. If no reserve list of participants exists, the grant will be declared void.

## FIFTH. - EVALUATION CRITERIA

The aid will be granted on a competitive basis.

The scales and assessment criteria applied will be objective, non-discriminatory and respect the principle of equality.

The applications submitted will be scaled according to the following criteria:

- Project characteristics: quality, objectives, formats, expectations (25%)
- Linking the project with the SDGs of the 2030 Agenda (10%)
- Adequacy of the requested resources to the proposed objectives (20%)
- Organizational aspects and planning (20%)
- Portfolio, CV and Video 1' (25%)

## SIXTH.- INDIVIDUALIZED AMOUNT

The grant is endowed with a maximum of €14,000 which includes:  
An amount of €3,000 for the artist.

Up to €8,500 for production costs.

Up to €2,500 for travel, accommodation and food.

In the event that the winning application is submitted by a group of artists, the artist fee, production expenses, as well as travel and accommodation costs must be divided among the group.

Production expenses will be processed through invoices up to a maximum not exceeding the assigned amount, through UPV's Cultural Action Area in accordance with UPV's expense management rules.

The financial allocation of the grant will be subject to the corresponding withholding established by the regulations in force.

All property rights remain with the artist.

## **SEVENTH.- RIGHTS AND OBLIGATIONS OF THE BENEFICIARIES**

The beneficiaries of the grant are obliged to:

- Accept the bases of this call.
- Allocate the grant to the purpose for which it is awarded.
- Be subject to the verification actions that may be carried out by the competent bodies, and are obliged to provide all the information and documentation that may be required for this purpose and include the following:
- Maintain a public blog that UPV will provide to document their artistic-scientific experience and work process during the residency.
- Attend the assembly of the project exhibition. The groups and institutions linked to the iTEAMS Artistic Residency Program undertake to nominate a representative to collaborate in said exhibition assembly.
- Include the following recognition in all future exhibitions and documentation of the work: This project/work was developed in the iTEAM Artistic Residency Program in cooperation with the Mobile Communications Research Group (MCG) and the Institute of Telecommunications and Multimedia Applications (iTEAM) and the Universitat Politècnica de València.
- Report the receipt of grants or scholarships for the same purpose, charged to the General State Budget or Agency of the Autonomous, Local or Institutional Administration or Public or Private Entities.
- Accept the obligations arising from the legal framework regarding grants and subsidies.

Failure to comply with these obligations, as well as failure to submit the corresponding supporting documentation, will result in the loss of the grant and, where appropriate, returning the amounts already received.

## **EIGHTH.- PROPERTY AND INDUSTRIAL RIGHTS**

All property rights remain with the artist.



#### **NINTH.- COMPATIBILITY**

The scholarships/grants/subsidies/awards that are the object of this call will be incompatible with the receipt for the same course of any other scholarship or economic benefit granted, for the same purpose, charged to the General Budgets of the State or Organization of the Autonomous, Local or Institutional Administration or Public or Private Entities.

#### **TENTH.- PERSONAL DATA PROTECTION**

In compliance with the provisions of the General Data Protection Regulation EU 2016/679 and Organic Law 3/2018, of December 5, on Personal Data Protection and the guarantee of digital rights, we inform you that the person responsible for processing the data for the purpose of this call is the Universitat Politècnica de València. The legal basis for processing your personal data is the need to manage the procedure for granting the aid of this call.

No international assignments or transfers of the personal data processed are expected.

The data will be kept for the time necessary to fulfill the purpose for which it was collected and to determine any potential liabilities that may arise from said purpose and the processing of data.

Interested parties may exercise their rights of access, rectification, deletion and limitation of the processing of personal data or object to the processing, provided that the requirements established in the General Data Protection Regulation are met, as well as in Organic Law 3/2018, of December 5, on Personal Data Protection and guarantee of digital rights, by sending an email to [dpd@upv.es](mailto:dpd@upv.es), or a letter addressed to the Data Protection Officer of the Universitat Politècnica de València, General Secretary. Universitat Politècnica de València, Camí de Vera, s/n 46022-València.

In the event of a claim, the competent authority is the Spanish Data Protection Agency.

THE RECTOR

Signature