

**Resolution of September 6, 2023, of the Rector of the Universitat Politècnica de València, by which aid is called for the ai2 Artistic Residency Program, organized by the Vice-Rectorate of Art, Science, Technology and Society to be carried out in the Synthetic Biology and Biosystems Control Lab of the Research Institute of Industrial Automation and Informatics**

Which will be governed by the bases that appear in this call and in the **Annex**.

**FIRST. PURPOSE OF THE CALL**

The purpose of this call is to grant aid to the person selected for the ai2 Artistic Residency Program for the 2023/2024 academic year that accredits compliance with the requirements stipulated in the regulatory bases of the procedure.

**SECOND. BUDGET CREDIT AND AMOUNT OF THE AID**

This call will be financed from budget item **009010000-422-40000**, for a total amount of €3,000, which has adequate and sufficient budgetary credit.

The aid is endowed with €3,000 for the person selected in the ai2 Artists in Residency Program, receiving half of said aid at the beginning of the period of enjoying the residency and the rest after it ends.

The financial allocation of the aid will be subject to the corresponding withholding established by the regulations in force.

In addition to this endowment, UPV's Artists in Residence Program includes another for production expenses of up to €8,500, as well as up to €2,500 for travel, accommodation and subsistence expenses as reflected in Annex 1.

**THIRD. RECIPIENTS**

Artists (over 18 years of age) from all countries who want to carry out an artistic residency at the Laboratory of Synthetic Biology and Biosystems Control of the Home Automatics and Industrial Informatic Research Institute (ai2) may apply for this aid.

At the end of the application period, applicants must meet the following requirements:

- Have completed and sent all the documentation requested

**FOURTH. DOCUMENTATION AND DEADLINE FOR SUBMISSION OF APPLICATIONS**

Those who wish to apply for residency must submit:

- Completed application form, accessible at:  
[https://acts.webs.upv.es/docs/solicitud\\_ai2\\_es.pdf](https://acts.webs.upv.es/docs/solicitud_ai2_es.pdf) [Spanish].  
[https://acts.webs.upv.es/docs/solicitud\\_ai2\\_en.pdf](https://acts.webs.upv.es/docs/solicitud_ai2_en.pdf) [English]

The application must be submitted by the following means:

**For applicants who are part of the UPV university community:** they must submit it at UPV's electronic headquarters <https://sede.upv.es>, or through the Electronic Register of the General State Administration, which is done through the link:

<https://rec.redsara.es/registro/action/are/acceso.do>.

This request must be addressed (destination) to the **Cultural Action Area**.

**For the rest of the applicants:** at any of the UPV Registry offices, whether electronic or physical, or by any of the means established in article 16.4 of Law 39/2015, of October 1, on the Common Administrative Procedure of Public Administrations, **sending the request to the Cultural Action Area**.

UPV's registries are:

- Electronic headquarters: <https://sede.upv.es>, or through the Common Electronic Registry of the State Administration, which is carried out through the link: <https://rec.redsara.es/registro/action/are/acceso.do>
- UPV's General Registry, Camino de Vera, s/n. 46022 Valencia.
- Registration of the Higher Polytechnic School of Alcoi, Plaza Ferrándiz and Carbonell, s/n. 038001 Alcoi (Alicante).
- Registration of the Higher Polytechnic School of Gandía, Calle Paraninfo, 1, 46730 Gandía (Valencia).

Only in the **extraordinary case** that applicants do not have a digital certificate nor are they able to submit the application by any of the means established in article 16.4 of Law 39/2015, of October 1, may they request assistance for electronic processing of their request to participate by sending an email with the request, in accordance with the established model, to the address [cultura@upv.es](mailto:cultura@upv.es) expressly indicating in the email: "I give consent for the electronic processing of the participation request through a person assigned to the Vice-Rectorate of Art, Science, Technology and Society." This request for support in the submission of the application can only be made up to **the day before the end of the application submission period**.

**The deadline for submitting applications** begins the day after the publication of the excerpt of this resolution in the Official Gazette of the Generalitat Valenciana and ends on **December 30, 2023**.

If the application does not meet the requirements established in the rules of the call, the competent body will require the interested person to correct it within the maximum and non-extendable period of 10 days, indicating that if they do not do so they will be considered to have withdrawn their application.

The submission of the application implies acceptance of the bases, as well as the obligations arising from the legal framework regarding aid and subsidies.

## **FIFTH. INSTRUCTION BODY AND SELECTION COMMITTEE**

The competent body for the instruction of the procedure is the Vice-Rectorate of Art, Science, Technology and Society. The means of publication for any act issued will be the following website <https://acts.webs.upv.es/?lang=es&p=convocatorias>

A Selection Commission will be appointed to evaluate and propose the applications. In all cases, the Instruction Body will submit the proposal to the rector for the final resolution.

The Selection Committee may declare the award void because the candidates do not achieve the required quality or other reasons that must be duly motivated and the proposal must be submitted to the rector for the final resolution.

The Commission will resolve any incidents that may arise throughout the call objectively and transparently.

The Instruction Body and the Selection Commission of the call undertake to not disseminate, transmit or reveal to third parties any information in their own interest or that of third parties in relation to the projects presented.

The names of all candidates who have applied and meet the requirements will be published on the website <https://acts.webs.upv.es/?lang=es&p=convocatorias> and will also be communicated to all interested parties via email.

The evaluation of the winners will be carried out by a Selection Commission composed of (5 members: 2 people designated by the ai2 Institute, Cultural Action Area Director, 2 experts in Art/Science external to the UPV). The Commission will evaluate the proposals. Once the review of applications has been carried out and the assessment criteria established for the documentation to be provided have been applied.

## **SIXTH. EVALUATION CRITERIA**

The scholarships/aid will be granted on a competitive basis.

The scales and assessment criteria applied will be objective, non-discriminatory and respect the principle of equality.

The applications submitted will be scaled according to the following criteria:

- Project characteristics: quality, objectives, formats, expectations (25%)
- Linking the project with the SDGs of the 2030 Agenda (15%)
- Adequacy of the requested resources to the proposed objectives (20%)
- Organizational aspects and planning (20%)
- Portfolio, CV and Video 1' (20%)

## **SEVENTH. RIGHTS AND OBLIGATIONS OF THE BENEFICIARIES**

The beneficiaries of the aid are obliged to:

- Accept the bases of this call.
- Maintain a public blog that UPV will provide to document their artistic-scientific experience and work process during the residency.
- Attend the assembly of the project exhibition. The groups and institutions linked to the ai2 Artistic Residency Program undertake to nominate a representative to collaborate in said exhibition assembly.
- Include the following recognition in all future exhibitions and documentation of the work: This project/work was developed in the ai2 Artistic Residency Program in cooperation with the Laboratory of Synthetic Biology and Biosystems Control of the University Institute of Industrial Automation and Informatics and the Universitat Politècnica de València.

All property rights and any other rights remain with the artist.

Failure to comply with these obligations, as well as failure to submit the corresponding supporting documentation, will result in the loss of the aid and, where appropriate, returning the amounts already received.

The aid that is the object of this call will be incompatible with the receipt for the same course of any other scholarship or economic benefit granted, for the same purpose, charged to the General Budgets of the State or Organization of the Autonomous, Local or Institutional Administration or Public or Private Entities.

## **EIGHTH. SELECTION AND RESOLUTION PROCEDURE**

The awarding procedure consists of the following procedures:

1. Submission of applications: along with the rest of the documentation, applications must be submitted in the manner, place and deadline stipulated in clause four of the call. The submission of the application implies acceptance of these bases, as well as the obligations arising from the legal framework regarding aids and subsidies.
2. Publication of the provisional list of admitted and excluded applicants: the investigative body will publish the provisional list of admitted and excluded applicants, in which the reasons for exclusion will be indicated, where appropriate, on the website <https://acts.webs.upv.es/?lang=es&p=convocatorias>.

Interested persons will have a period of 10 days to make any allegations and/or corrections that they deem appropriate.

3. Publication of the final list of admitted and excluded applicants: the investigative body, taking into account the allegations and/or corrections presented, will publish the final list of applicants admitted and excluded from the procedure on the website <https://acts.webs.upv.es/?lang=es&p=convocatorias>. Likewise, it will be communicated to all interested parties via email.
4. Scoring: The Selection Committee will evaluate the applications based on the objective awarding criteria established in the sixth base and will issue the corresponding justification report.

Applications will be ordered from highest to lowest according to the score obtained, thus determining the order of granting these awards.

The Investigative Body may declare any of the awards void because the candidates do not meet the required quality or for other duly justified reasons.

5. Proposal for a resolution: the investigative body, taking into account the reports issued by the Selection Committee and the file, will formulate the duly reasoned provisional resolution proposal, which will be published on the micro website <https://acts.webs.upv.es/?lang=en&p=convocatorias>.

A period of 10 business days will be granted to submit the allegations and/or attach the documents deemed appropriate regarding this proposed resolution. The investigative body, taking into account the allegations submitted, will submit the final resolution proposal to the Rector.

6. Final resolution: the Rector will dictate the justified resolution of the final award, which will be published on the website <https://acts.webs.upv.es/?lang=en&p=convocatorias>. Likewise, all interested parties will be notified via email. Beneficiaries must confirm acceptance of their prize or their withdrawal within 5 days after notification.

In the event that the award resolution needs to be modified due to non-compliance with the requirements, withdrawal of the winner or for any other justified cause, a reserve list will be established with the scores associated with each participant. If no reserve list of participants exists, the prize will be declared void.

For notification purposes, the final results will be published at the address <https://acts.webs.upv.es/?lang=en&p=convocatorias>. on a date no later than **January 31, 2024**. All resolutions adopted must be justified.

## **NINTH. PERSONAL DATA PROTECTION**

In compliance with the provisions of the General Data Protection Regulation EU 2016/679 and Organic Law 3/2018, of December 5, on Personal Data Protection and the guarantee of digital rights, we inform you that the person responsible for processing the data for the purpose of this call is the Universitat Politècnica de València. The legal basis for processing your personal data is the need to manage the procedure for granting the prize of this call. No international assignments or transfers of the personal data processed are expected. The interested parties may exercise the rights of access, rectification, deletion, portability, limitation or opposition to the processing by providing a copy of an official document that identifies them and, where appropriate, the documentation accrediting their request to the Data Protection Delegate of the Universitat Politècnica de València, Secretary General. Universitat Politècnica de València, Camí de Vera, s/n 46022-València. In the event of a claim, the competent authority is the Spanish Data Protection Agency. The data will be kept under the legislation applicable to this processing.

## **TENTH. RESOURCES**

An optional appeal for reconsideration may be filed before the Rectorate of UPV against this call and its bases, as well as against the resolution of this call, after exhausting the administrative route, within a period of one month, counted from the day following the date of its publication, in accordance with the provisions of articles 123 and 124 of Law 39/2015, of October 1, on the Common Administrative Procedure of Public Administrations, or contentious-administrative appeal before the contentious-administrative jurisdiction bodies of the Comunidad Valenciana, within a period of two months counted from the day following the notification of this resolution, in accordance with articles 14 and 46 of Law 29/1998, of July 13, regulating the Contentious-Administrative Jurisdiction.

Valencia, as of the date of the electronic signature

THE RECTOR

José E. Capilla Romá